

Appendix B: Project management update - 1 April - 30 June 2010

Project UID	PROJECT	Confidence Level	Last Highlight Report received	Dashboard (highlight report)			PROJECT STATUS (from highlight report)	COMMENTS	Project Sponsor(s)	Sponsor's Directorate	Project Executive	Project Manager/s (PRINCE2 trained)	Business Case		PID		Project Board set up? Y/N	Risk Register in place? Y/N
				Timeline	Budget	Issues & Risks							draft	agreed by CMT	draft	agreed by CMT		
SBC_10	Culture, Learning & Library Service Transformation Programme (including Library Services Transformation, Cultural Offer and Olympic, Sports & Leisure Offer)	Green	10/08/10	A	G	A	A	Revised Business Case & PID are submitted for review	Jane Wood	C&W	Andrew Stevens	Jackie Menniss	Y		Y		Y	Y
SBC_12	Adult Social Transformation Programme	Green	29/07/10	A	G	A	A	High level of compliance across all projects. Individual PIDs available.	Jane Wood	C&W	Mike Bibby	Tracy Cartmell	N/A		Y		Y	Y
SBC_26	School Places in Slough							SBC_13 & SBC_21 have been re-merged at the requested of CMT. Still awaiting new paperwork.	Clair Pyper	ECS	Annal Nayyar	Bob Garnett						
SBC_3	Neighbourhoods & Community Facilities	Green	04/08/10	G	G	G	G	Reviewing work to date and scoping out the next phase of activity. Options to CMT in Sept. Clear opportunities linked to the new emphasis on community activists and volunteering identified for Phase 2. Boards in pilot areas are working well and starting to result in some quantifiable savings.	Denise Alder	GBE	Denise Alder	Keren Bailey			Y	Y	Y	Y
SBC_22	Housing Futures (ALMO move)	Green	01/07/10	A	G	A	A	Phase 1 bringing Housing in-house completed successfully. Phase 2 - realigning the service to be fit for purpose for residents: initial mapping underway and will follow the overall corporate re-structure and be guided by its timetable.	Denise Alder	GBE	Neil Aves	Vijay McGuire	Y		Y		Y	Y
SBC_24	2011 Census								Ruth Bagley	All	Kevin Gordon	Rob Wood						
SBC_27	Corporate Business Continuity							New project requested by CMT - details awaited.										
SBC_5	REGENERATION: Heart of Slough including Learning Curve	Green	23/02/10					Including Station Forecourt. Highlight reports received from 3 projects within the programme on 23/02 but have requested a highlight report for the whole programme. No further papers received.	Julie Evans	Resources		Neil Simon						
SBC_6	REGENERATION: Britwell & Haymill Regeneration Programme	Green	09/04/10	G	G	G	G	Phase 2 initiated using PRINCE2. Initial draft PID received.	Denise Alder	GBE	Neil Aves	Basharat Nazir			Y		Y	
SBC_25	REGENERATION: Chalvey Regeneration Programme	Green	09/08/10	G	G	G	G	Business case and PID awaiting signoff.	Denise Alder	GBE		Neil Simon	Y		Y			

Confidence level criteria:
 The confidence level is dependent upon the number of key elements of the process being in place i.e.:
 * Submission of approved Business Case
 * Submission of approved PID
 * Appointment of a PRINCE2 trained PM
 * Formation of Project Board
 * Submission of regular Highlight Reports

Less than 2 elements in place = **RED**
 2 elements in place = **AMBER**
 More than 2 elements in place = **GREEN**